



ANNUAL REPORT

2022

Easylink Community Services Limited
ABN 45 293 348 239

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40 Years of Community Transport on the Northern Beaches



Above: 1987, celebrating 15 years since the inception of the Northern Beaches Transport Committee. The precursor and driving force behind the community transport service we have today.

CHAIRPERSON'S REPORT



What a privilege, and with unending pride, that I again write this report as Chairperson of Easylink Community Services Limited (Easylink), and as we proudly celebrate 40 years of community transport on the Northern Beaches.

Well, what a roller coaster year (or should I say years) it has been! From 30 March 2020 when NSW Parliament passed the Covid-19 restrictions on Gatherings and Movement Law. Covid affected the way we live in ways we could never have imagined. This health crisis (both physical and mental) and the resulting economic crisis impacted us all, then just as we saw the light at the end of the tunnel and restrictions were eased, a return of the Delta strain in July 2021, saw us again thrown into another four-month lockdown.

Our management team and board used the lockdown period and experience to reassess our operations and services, with renewed passion, knowing how important our services were to the older and more vulnerable in our community who rely on our services to assist them to lead independent lives, attend to medical needs, as well as connect with others and enjoy amazing and varied social events.

I noted last year that whilst there have been few silver linings on the pandemic cloud, what stands out is the way our management team, staff and volunteers stepped up to ensure we enforced covid safety measures, but also check on the welfare of our customers and team.

On reopening, like many businesses, we found ourselves short staffed, but rather than limit our services, our management and staff have worked day and night to not only maintain our existing services, but to expand our social offerings. There are no words to express our thanks to the team for their time, commitment, agility, and passion for our services to the community. You have done us proud. Of course, we could not provide our services without the dedication provided by our amazing team of volunteers. Despite four months of lockdowns, we still managed to complete 42,975 trips for our 5,829 customers, with our fleet of 12 vans, 6 coaster buses, 4 wagons and 1 utility, collected, travelling 447,099kms.

VISION

“To be a transport service of choice, connecting people and communities to reduce social isolation & increase independence”



Financially, we remain in a sound financial position, with satisfactory solvency indicators. Our primary funding from Transport for NSW has been extended but its long-term availability is yet to be clarified. In order to mitigate our funding risk, we are strategically focused on alternative sources of income to ensure we remain viable.

Sadly, in recent months, we had one of our most dedicated and high-profile directors and previous Northern Beaches Councillor, Kylie Fergusson stand down from the board to travel and spend more time with her beautiful family. On behalf of my fellow Board members and the Easylink team, we want to thank Kylie for her passion, dedication, governance expertise as well as her amazing love and connection for the Northern Beaches community. We would also like to thank her for her amazing sense of humour which I personally appreciated during some tense lockdown board meetings.

I would also like to thank my fellow voluntary board colleagues for their support to Easylink and our community. During critical lockdowns and critical operating environments, they again excelled in donating their time to ensure we meet all our obligations as directors, but in particular ensuring our duty of care to our staff, volunteers and customers remained our utmost priority. As we, hopefully, look at Covid in the rear-view mirror, we look forward to doing what we do best, reducing isolation and creating social engagement and enjoyment for our community.

I thank you all for the privilege to chair this amazing organisation. I am always so proud when I pass one of our beautifully branded fleet of vehicles, knowing we are making a difference.

Deborah Organ
Chairperson

MISSION

“Connecting People and Communities
We provide Transport with care”

GENERAL MANAGER'S REPORT



"Never let a good crisis go to waste" – Winston Churchill.

Droughts, fires, floods, epidemic, pandemic, war and economic woes. What a tumultuous and straining time we have had over the past few years.

Four months of being restricted to essential transport only was definitely not the start we were looking for in Financial Year 2022 (FY22) though it did provide an excellent backdrop to showcase the value of community transport and the strength of the amazing team we have here at Easylink.

With transport slowing to a trickle in the July to October period, this was a great opportunity for us to review our processes, practices and services and make sure we were well positioned to come out the other side stronger than ever. This period of consolidation paid off, and in the first month after the lockdown were able to bring transport services back up to pre-lockdown levels. This also re-connected Easylink back to the growth trajectory outlined in our mid-range strategic plan, and by May 2022 the organisation was not only exceeding the strategic targets set in a pandemic free world, but were reaching new highs for community transport participation on the Northern Beaches.

5,829

Residents Registered for
Community Transport

42,975

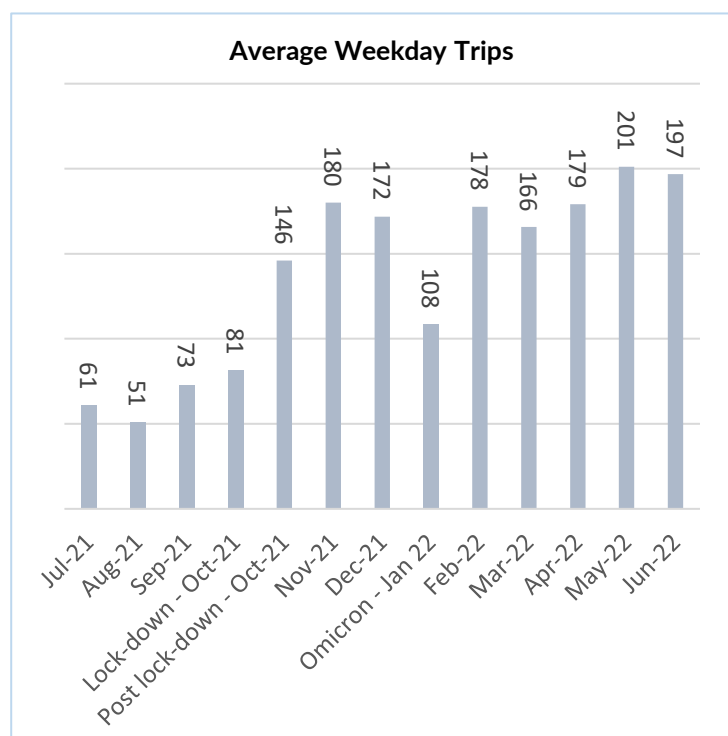
Passenger Trips
Completed

447,099

Kilometres
Travelled

At a macro level, 42,975 trips and 447,099 kilometers are proximate to what we would expect to see in an *ordinary* operating year. What makes this *extraordinary* is that these results were achieved despite being essentially closed for the first four months of the year.

The implication of this is that performance in the remaining eight months of the year needed to be outstanding to not only achieve our own ambitious targets, but also to catch up for the slow start to the year. The effect of this, and the speed of recovery out of the lockdown is best seen in the average weekday trips completed through the year as shown on the right.





Above: Helping customers off the Manly, Warringah, community bus service in the early 80s.

Critical to the success of our rapid and sustained recovery was a well structured navigating COVID-19 and the support of an amazing team of staff and volunteers. At every twist, turn and speed bump we have encountered in our journey over the past few years, the wonderful team we have at Easylink have been there to support our customers, each other and the community at large.

And we have definitely had a lot of fun along the way. Amongst those trips we managed to coordinate and run 285 group social outings to parks, theatres, galleries and so many cafés and restaurants.

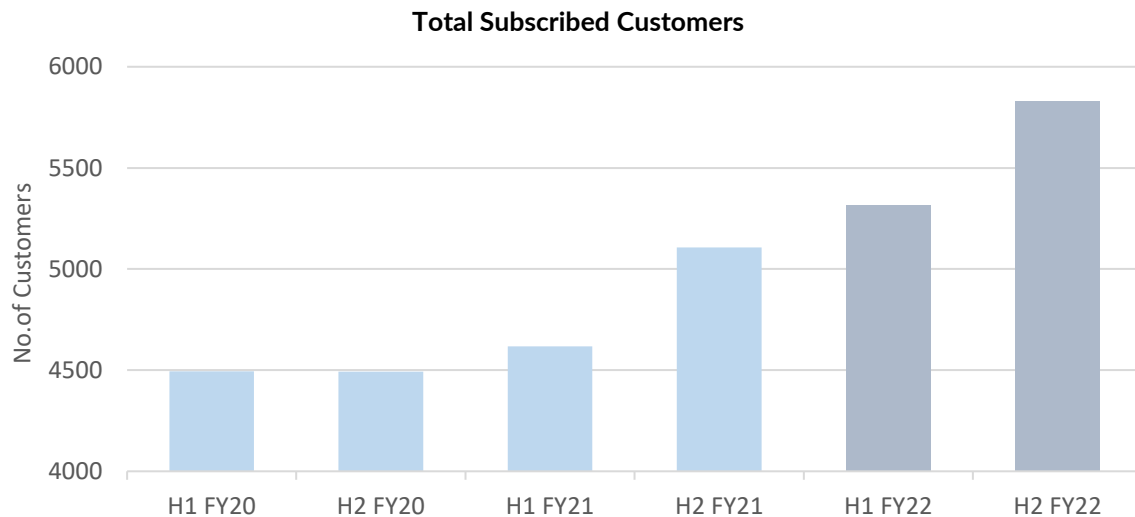
In early 2022, with sentiment improving and break in the weather, both meteorologically and virally, we even seized the opportunity to get a little more adventurous with our social outings program, and in February 2022 set off on our first multi day adventure. For three days and two nights, 20 Easylink customers soaked up the best the Hunter Valley had to offer. Wine, chocolate, cheese, fresh country air and great company. A fantastic trip all round and one definitely repeated.

Looking forward to FY23, Easylink is celebrating 40 years of community transport on the Northern Beaches. From a need being identified back in 1969, through the establishment of funding in 1982, rallying of volunteers and community donations in the 80s to the organisation we have today, it has been quite a journey. With 100 staff and volunteers and a fleet of 21 vehicles, Easylink is proud to support the needs of their 5,829 customers and the myriad of other community groups on the Northern Beaches.

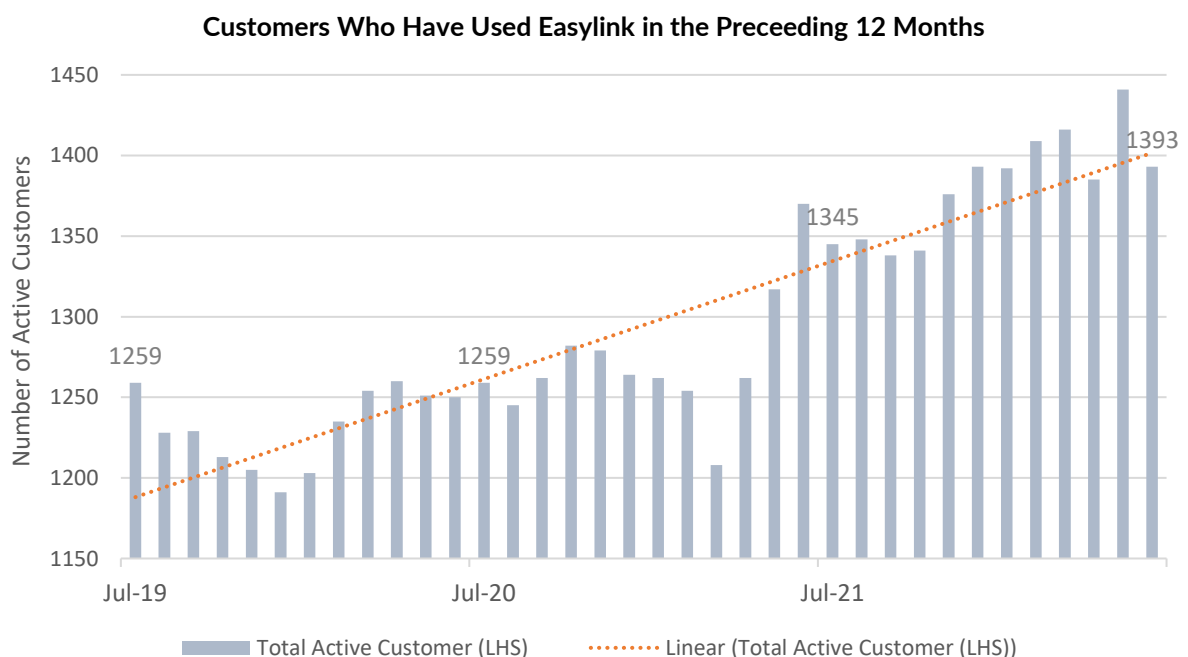
Dan Giles
General Manager

CUSTOMER EXPERIENCE

From July 2021 to June 2022, 922 new customers were welcomed to the service. Building on already strong growth over the past few years, by the 30th of June 2022, a total of 5,829 Northern Beaches residents were registered with Easylink for transport and social support.



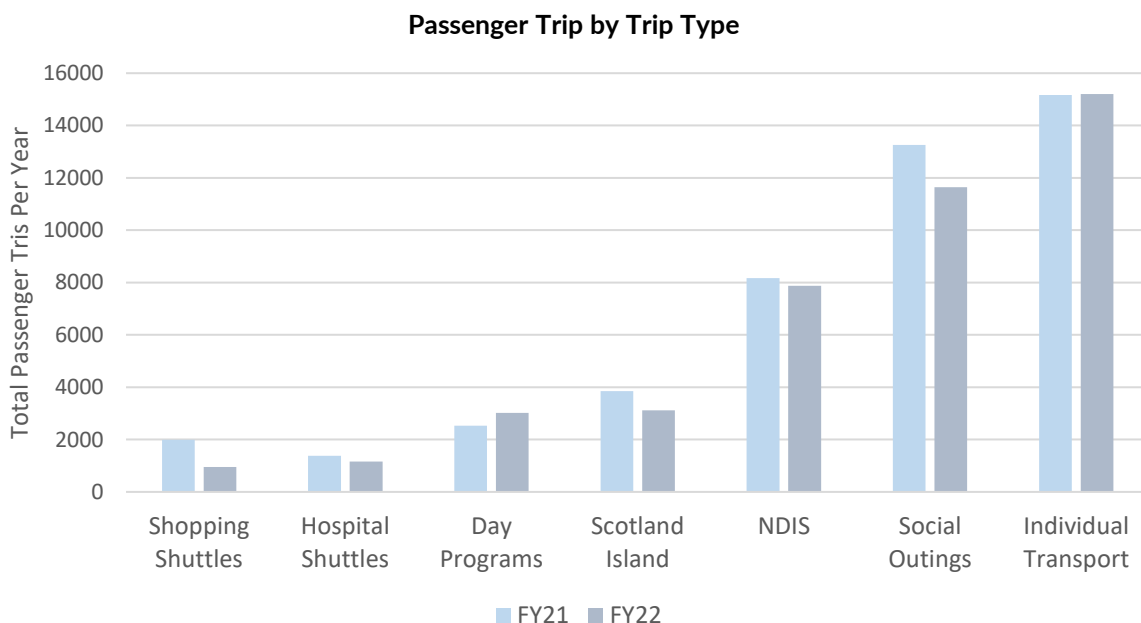
Although COVID-19 lockdowns did have a material impact on customer activity, thanks to a carefully considered COVID-19 recovery plan and a fantastic full team effort, customers remained connected throughout the lockdown, and by May 2022 Easylink had achieved a new record level of customers travelling on Easylink Services and were continuing on the upward trajectory of customers actively using the service that commenced just prior to the pandemic.





During the 16 weeks of hard lockdown over the June 2021 to October 2021 period, Community Transport was restricted to essential transport only. As a result, Easylink did pause its social activities program which resulted in a significant year on year decline in social outing passenger trips. This did rally once lockdowns lifted and by the end of the year the social program was once again booked out which bodes well for the year ahead.

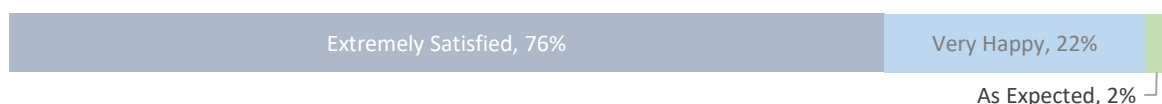
On the flipside, demand for individual transport remained strong through the year and highlighted the critical dependence that the Northern Beaches has on community transport to access essential services.



As we navigated through wave after wave of pandemic disruption, the safety of passengers, the Easylink team and our community at large remained paramount. Trips had to be cancelled, restricted in size or vastly changed to incorporate legislated pandemic controls, as well as the additional controls Easylink implemented for the safety and comfort of service participants.

These decisions were not always popular, though were essential, and it was pleasing to see that throughout another year of disruption Easylink maintained an exceptional level of customer satisfaction, with 98% of Easylink customers indicating that they were either ***extremely satisfied*** or ***very happy*** with the organisations performance in FY22 and no one rating the organisation below expectations.

FY22 Customer Satisfaction Ratings



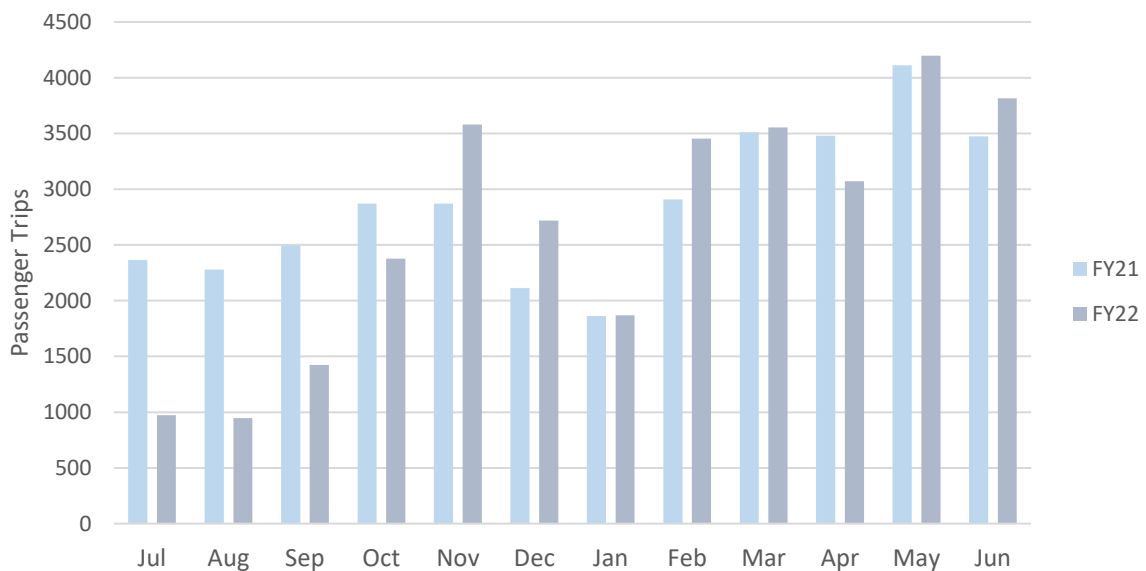
REVIEW OF OPERATIONS

Mainland Services – Aged Care Transport

Although COVID-19 lockdowns did see community transport trips for aged care services significantly down year on year for the first four months of FY22, by November, the lockdowns had lifted. Easylink's COVID-19 recovery plan had moved into full swing, and trips were well ahead of the same time in the previous year.

Thanks to a thoughtfully designed and well-orchestrated plan, the recovery continued to gain steam. By May 2022, a new record level of customer activity was achieved, and there was only one month in the post lockdown period where aged care transport dipped below FY21 levels.

Northern Beaches Mainland - Aged Care Transport

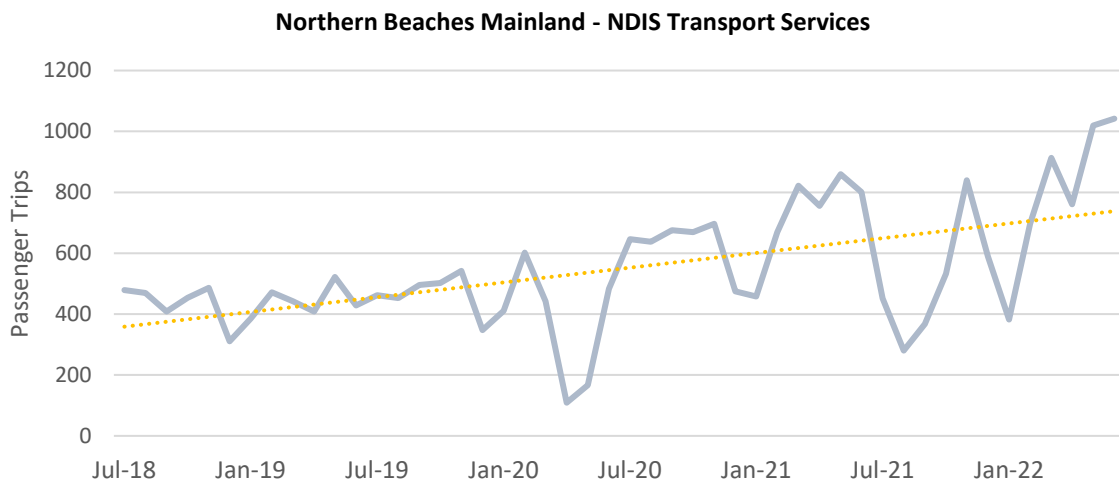


Right:
Passengers on an
Easylink
Mystery Drive
at Manly Library
in May 1990



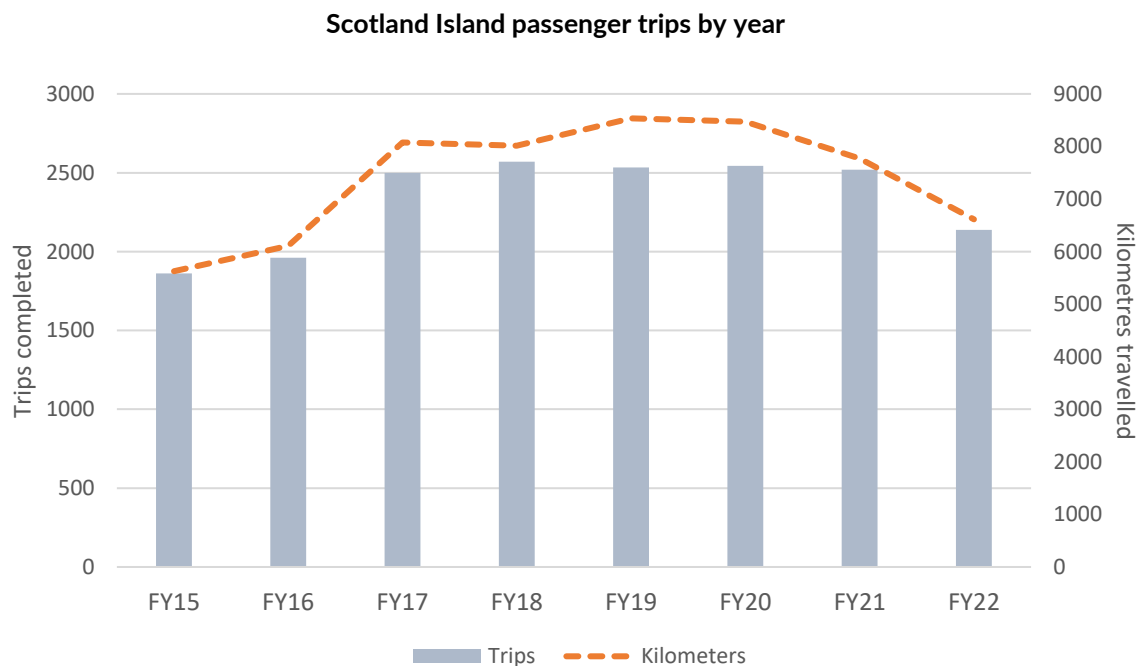
Mainland Services – Disability Transport

After a slow start to the year, NDIS support services opened their doors again in November 2021, and in an instant demand had resumed at record levels. The growth of this service has been extraordinary over the past few years and Easylink is very proud of the role it is playing to allow participants to live full and enriched lives.



Scotland Island Service - Community Vehicle

Transport activity on Scotland Island did drop away through FY22 as the island bunkered down and made the most of its geography as a prime opportunity to stay safe from COVID-19.



Fleet Activity

Travelling 447,099 kilometres last year Easylink customers were supported by a fleet of eighteen buses, commuter vans and passenger vehicles.

With a broad range of vehicles and accessibility options. Easylink are able to meet the various demands of customers across the Northern Beaches.



6 Toyota Coaster buses

89,725 Kilometres travelled



10 Toyota Hiace commuter vans

277,537 Kilometres travelled



4 Hyundai i40s cars

1 Mitsubishi Triton utility vehicle

79,837 Kilometres travelled



Above: The proud team inspect the community vehicle back in the early 1980s.

40 Years of Easylink.... A 50 Year Success Story

Early Beginnings

In 1969, transport problems on the Northern Beaches were discussed at meetings held by the Manly Warringah Social Welfare Co-ordinating Committee. By 1972, this body had formed a special Transport Committee, which continued to operate under its auspice and those of the Manly Warringah Regional Council for Social Development Co-op Ltd and Manly Warringah Interagency Association for the next ten years.



The Dawn of Community Transport on the Northern Beaches

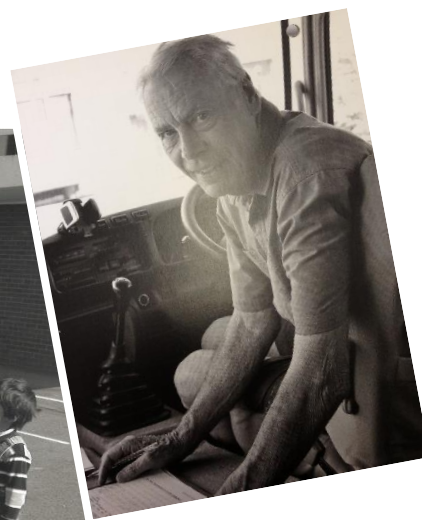
In 1981, funding was received for a small transport research project, and by 1982, Manly Warringah was officially funded by the State government as part of the first Community Transport Program in N.S.W. The Northern Beaches had a Community Transport Service!



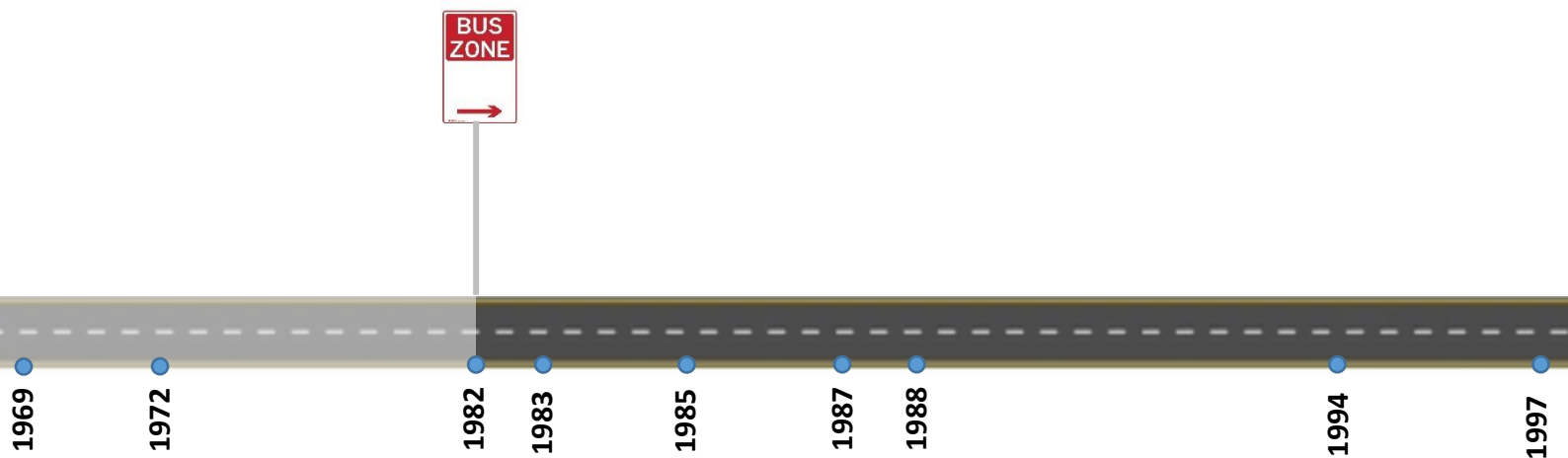
Above Left:
Elaine Cupitt,
Volunteer Mystery
Drive Bus Assistant
helping a customer



Above Middle:
Volunteer driver, Majid Mohammad (middle) helping a customer onto an Easylink vehicle. Majid later became Easylink's mechanic of 30 years. His son Kaveh Etsesami (right) is currently Easylink's mechanic



Above Right:
Warren Cupitt -
Volunteer Mystery
Drive Driver



1969

Transport problems on the Northern Beaches discussed at Manly Warringah Social Coordinating Committee meetings

1972

Transport Committee formed under the auspice of the Manly Warringah Regional Council

1982

State funding received for the first Community Transport Program on the Northern Beaches

1985

Minibus service commences using Warringah Shire Council bus

1983

First staff member employed to operate a subsidised taxi service for locals

1986

Service expands rapidly and the first owned mini bus is acquired to support vehicles loaned from other organisations

1988

Manly Warringah Community Transport acquires its own legal identity as an Incorporated Association

1997

Introduction of 11-seater high roof Ford Transit van for smaller groups and requiring drivers with ordinary car licence only to drive the van

1994

Management of Warringah Council's Community Bus taken over by Community Transport, bringing the number of buses under our direct control to four





2008

2009

2012

2015

2016

2017

2022

2009

Began individualised flexible transport and Lower North Shore Shuttle bus. Fleet increased to 10 vehicles including cars.

2008

New direction for the organisation with increase in funding, fleet and staff. New branding rollout

2012

Rebranded as Easy Transport Manly Warringah Pittwater

2015

Funding contract for Scotland Island Community Vehicle through TfNSW

2016

Travel Training added to as a new funded service offering across Northern Sydney

2022

102 staff and volunteers and a fleet of 21 vehicles supporting 5,829 Northern Beaches residents with 42,975 trips through the year

2017

New name and structure, transitioning from *Manly Warringah Pittwater Community Transport Inc* to *Easylink Community Services Limited*



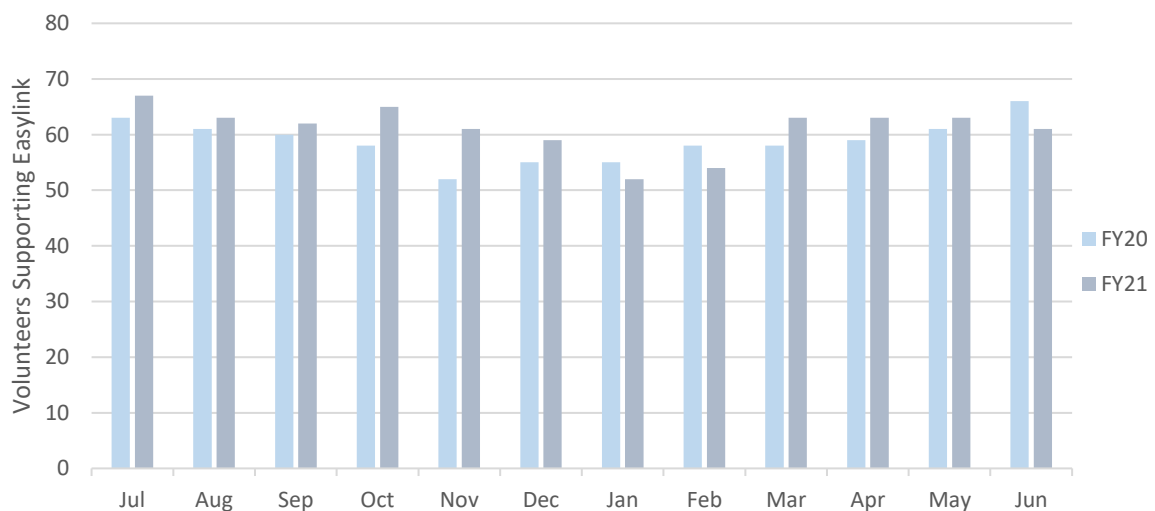
VOLUNTEERS

Volunteers have been the key to Easylink's success since the early discussions of 1969 through the establishment of a Northern Beaches Community Transport service in 1982, to the bustling 5,829 customer, 42,975 trip per annum service we have today. Without their commitment and passion, the Easylink we have today would not and could not exist.

These individuals donate their time and energy for the benefit of their community, through helping our customers accessing the vehicle, ensuring safe and comfortable delivery of the services. It is a truly amazing gesture and very much appreciated.

With 73 individuals volunteering their support at various times throughout the year this has made such a difference to the lives of so many living on the Northern Beaches.

Number of volunteers supporting Easylink



In May 2022, Easylink celebrated National Volunteer week to thank our volunteers for their amazing support, and the contribution they make to our community. As part of this celebration the team ventured out for a VIP tour of the lights of Sydney's famous VIVID festival.



Above: Easylink volunteers enjoying a night out at Vivid Sydney in June 2022



BOARD

Antony Gosling
Deborah Organ

Jane Mulroney
Margaret Hardy

Kylie Ferguson
Grant Emanuel

DRIVERS

Bill Hawkins
Bob Collyer
Brian Keating
Cian Ryan
Chris Bowen
David Dale
Denice Conyard
Derek Ponsford
Greg Tivey
Ian Redfearn

Janene Hill
Jennifer Thompson
John Gillings
Ken Wong
Larry McKittrick
Lawrence Barolsky
Mark Betts
Michael Bullen
Oliver Britz
Peter Fiedler

Peter Marshall
Roger Perkins
Rod Markland
Richard Parbury
Simon Rowley-Bates
Stephen Perry
Steve Witte
Tim Deck
Tony Dowse
Tony Juras

BUS ASSISTANTS

Alan Howes
Alison French
Ann Ballantine
Barbara Batton
Bromwyne Martin
Christine Barnard
Christine Ockerby
Glenda Jacobson

Helena Tanuwidjaja
Irene Holynski
Jacquie Mayall
Jan Cambourne
Julie Diaz
Laurelei Moore
Lyndal Cooper
Mary Gerrard

Mary Tulloch
Margaret Loveday
Nan Rose
Nancy Formica
Vivienne Rawson
Warren Cupitt
Yvonne Vodanov
Sonya Dadzie
Sebastian Resnekov

RECEPTION/ADMINISTRATION

Carolyn Rolfe
Cheryl Nunn
Fiona Smith
Heather Bone
Julie Upfold

Kati Herbert
Karey Payne
Kerry Sullivan
Gaye McLindin

FLEET MANAGEMENT

Bruce Overton
Stephen Perry

INFORMATION TECHNOLOGY

Mark Rankin

"I enjoy the
people I meet and the
sense of achievement from
giving back to the
community"





FINANCIAL REPORT

FOR THE YEAR ENDED 30 JUNE 2022

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DIRECTORS' REPORT

FOR THE YEAR ENDED 30 JUNE 2022

Your directors submit the financial report of the Easylink Community Services Limited for the financial year ended 30 June 2022.

Directors

The names of directors throughout the year and at the date of this report are:

Deborah Organ (Chairperson)
Antony Gosling (Treasurer)
Margaret Hardy (Public Officer)
Kylie Ferguson
Jane Mulroney
Grant Emanuel
Lan-Huong Le-Dao (Retired July 2021)

Principal Activities

The principal activities of the company during the financial year were the provision of community transport services for the frail, aged and people with disabilities and their carers.

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

The surplus for the year was \$2,306, 2021 \$50,341.



DIRECTORS' DECLARATION

FOR THE YEAR ENDED 30 JUNE 2022

The directors of the entity declare that:

1. The financial statements and notes are in accordance with the *Australian Charities and Not-for profits Commissions Act 2012* and the *Corporations Act 2001* and:
 - a) comply with Australian Accounting Standards – Reduced Disclosure Requirements (including the Australian Accounting Interpretations); and *The Australian Charities and Not-for-profits Commissions Act 2012*
 - b) give a true and fair view of the financial position as at 30 June 2022 and of the performance for the year ended 30 June 2022 of the entity.
2. In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors in accordance with subs 60.15(2) of *The Australian Charities and Not-for-profits Commissions Act 2012*.



AUDITOR'S INDEPENDENCE DECLARATION

UNDER SECTION 307C OF THE CORPORATIONS ACT 2001

I declare that, to the best of my knowledge and belief, during year ended 30 June 2022 there have been:

- (i) no contraventions of the auditor independence requirements as set out in the Corporations Act 2001 in relation to the audit and Australian Charities and Not-for-profits Commissions Act 2012; and
- (ii) no contraventions of any applicable code of professional conduct in relation to the audit.

John A McCann

Chartered Accountant
Registered Company Auditor 3413

Address: 17B, 4 Delmar Parade,
Dee Why NSW 2099

Dated: 19th August 2022

STATEMENT OF FINANCIAL POSITION

AS AT 30 JUNE 2022

| | Note | FY22 (\$) | FY21 (\$) |
|----------------------------------|------|------------------|------------------|
| CURRENT ASSETS | | | |
| Cash & Investments | 2 | 1,646,070 | 1,642,069 |
| Receivables | 3 | 167,471 | 86,522 |
| Total Current Assets | | 1,813,541 | 1,728,591 |
| NON-CURRENT ASSETS | | | |
| Property, Plant and Equipment | 4 | 318,091 | 403,461 |
| Other | 5 | 5,310 | 5,310 |
| Total Non-Current Assets | | 323,401 | 408,771 |
| TOTAL ASSETS | | 2,136,942 | 2,137,362 |
| CURRENT LIABILITIES | | | |
| Payables | 6 | 314,791 | 331,904 |
| Provisions | 7 | 134,622 | 140,477 |
| Total Current Liabilities | | 449,413 | 472,381 |
| NON-CURRENT LIABILITIES | | | |
| Provisions | 8 | 89,653 | 69,411 |
| TOTAL LIABILITIES | | 539,066 | 541,792 |
| NET ASSETS | | 1,597,876 | 1,595,570 |
| MEMBERS FUNDS | | | |
| Reserves | 9 | 597,076 | 597,076 |
| Retained Surplus | | 1,000,800 | 998,494 |
| MEMBERS FUNDS | | 1,597,876 | 1,595,570 |

These accounts are to be read in conjunction with the accompanying notes which form part of the accounts.



STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED 30 JUNE 2022

| | FY22 (\$) | FY21 (\$) |
|-----------------------------------|------------------|------------------|
| INCOME | | |
| Community Home & Care Support | 1,433,901 | 1,330,696 |
| Travel Training Funding | - | 87,249 |
| Motor Vehicles Hire | 42,116 | 50,500 |
| Donations and Grants | 24,640 | 3,795 |
| Client Fees | 318,588 | 328,349 |
| Other Income | 17,802 | 56,650 |
| NDIS Income | 299,654 | 318,113 |
| Interest Received | 6,054 | 39,182 |
| Profit on Sale of Assets | 2,449 | 5,837 |
| | 2,145,204 | 2,220,371 |
| LESS EXPENSES | | |
| Advertising | 14,109 | 25,314 |
| Assets under \$1,000 | (15,025) | 8,551 |
| Audit | 3,820 | 3,761 |
| Bad Debts | 130 | 0 |
| Bank Charges | 4,650 | 2,927 |
| Cleaning | 9,243 | 12,430 |
| Consultancy Fees | 7,150 | (7,082) |
| Depreciation - Motor Vehicles | 80,257 | 359,020 |
| Donation | 100 | 0 |
| General Expenses | 1206 | 2,425 |
| Group Outing Expenses | 56,840 | 58,376 |
| Hire of Equipment & Maintenance | 15,015 | 12,875 |
| Insurance | 5,428 | 7,657 |
| IT & Website Expenses | 4,509 | 12,829 |
| Legal Expenses | 996 | (911) |
| Light & Power | 6,531 | 6,953 |
| Long Service Leave & Annual Leave | 9,942 | 9,221 |
| Motor Vehicle Expenses | 220,394 | 182,373 |
| Scotland Island Expenses | 47,755 | 51,082 |
| Travel Training Expenses | - | 39,263 |
| Office Amenities | 13,871 | 5,879 |
| Postage | 9,107 | 10,103 |



| | FY22 (\$) | FY21 (\$) |
|---|---------------------|-------------------|
| Printing & Stationery | 10,424 | 17,129 |
| Recruitment | 886 | 5,057 |
| Rent | 67,012 | 62,222 |
| Salaries & Wages | 1,409,322 | 1,015,606 |
| Staff Allowance | 4,975 | 5,658 |
| Staff Training , Conference & Room Hire | 6,646 | 9,923 |
| Subscriptions | 6,479 | 9,212 |
| Superannuation | 136,562 | 125,167 |
| Taxi Hiring Expense | 43,796 | 48,211 |
| Telephone | 12,576 | 13,395 |
| Uniform Expenses | 1,591 | 3,684 |
| Travelling Expenses | 1,182 | (2,552) |
| Volunteer Expenses | 7,514 | 24,519 |
| Workers Compensation | 21,905 | 29,753 |
| Total Expenses | 2,226,657 | 2,170,030 |
| OPERATING PROFIT (LOSS) FOR THE YEAR | (81,453) | 341 |
| NON-OPERATING INCOME | | |
| Cash Flow Boost | | 50,000 |
| JobSaver | 83,759 | |
| NET PROFIT (LOSS) FOR THE YEAR | 2,306 | 50,341 |

These accounts are to be read in conjunction with the accompanying notes which form part of the accounts.



STATEMENT OF FINANCIAL PERFORMANCE

FOR THE YEAR ENDED 30 JUNE 2022

| | FY22 (\$) | FY21 (\$) |
|---|------------------|------------------|
| Operating Surplus for the Year | 2,306 | 50,341 |
| Operating Surplus for the Year | 2,306 | 50,341 |
| Retained Surplus brought forward | 998,494 | 995,287 |
| Total Available for Appropriation | 1,000,800 | 1,045,628 |
| Amounts Transferred To Motor Vehicles Replacement Reserve | - | 47,134 |
| RETAINED SURPLUS AT END OF FINANCIAL YEAR | 1,000,800 | 998,494 |



STATEMENT OF CASH FLOW

FOR THE YEAR ENDED 30 JUNE 2022

| | FY22 (\$) | FY21 (\$) |
|---|-----------------|------------------|
| Cash Flows from Operating Activities | | |
| Receipts from customers | 2,276,340 | 2,299,612 |
| Payments to suppliers and employees | (2,186,567) | (1,888,641) |
| Payments re other operating activities | (11,645) | (75,722) |
| Total Cash Flows from Operating Activities | 78,128 | 335,249 |
| CASH FLOWS FROM OTHER ACTIVITIES | | |
| Payments for property plant and equipment | (5,627) | (255,295) |
| Other Cash Items | (61,027) | 1,765 |
| Total Cash Flows from Other Activities | (66,654) | (253,530) |
| CASH FLOWS FROM FINANCIING ACTIVITIES | | |
| Other cash items from financing activities | (9,151) | 67,590 |
| Net Cash Flows from Financing Activities | (9,151) | 67,590 |
| NET CASH FLOWS | 2,323 | 149,308 |
| CASH BALANCES | | |
| Cash and cash equivalents at beginning of period | 1,643,747 | 1,494,439 |
| Cash and cash equivalents at end of period | 1,646,070 | 1,643,747 |
| Net change in cash for period | 2,323 | 149,308 |

NOTES TO AND PART OF THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2022

1. STATEMENT OF ACCOUNTING POLICIES

(a) Basis of Accounting

These financial statements are a special purpose financial report prepared for use by the Board and members of the Company. The Board has determined that the Company is not a reporting entity. The statements have been prepared in accordance with the requirements of the following applicable Accounting Standards and other mandatory professional reporting requirements:

- AASB 101: Presentation of Financial Statements
- AASB 107: Statement of Cash Flows
- AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors
- AASB 110: Events after the Balance Sheet Date
- AASB 1031: Materiality
- AASB 1048: Interpretation of Standards
- AASB 1054: Australian Additional Disclosures

No other applicable Accounting Standards or mandatory professional reporting requirements have been applied. The statements have been prepared on an accruals basis using historical cost and do not take into account changing money value or, except where specifically stated, current valuations of non-current assets. The following specific accounting policies, which are consistent with the prior year unless otherwise stated, have been adopted in preparing these financial statements:

(b) Property, Plant and Equipment

Property, plant and equipment are included at cost or, where indicated, at independent or directors' valuation. All assets are depreciated at rates estimated to write off the cost of those assets over their estimated useful life.

(c) Employee Entitlements

The amounts expected to be paid to employees for their pro-rata entitlement to long service and annual are accrued annually in respect of all employees with more than five years of service.

(d) Income Tax

No provision has been made for income tax as the entity is exempted under Section 50-B of the Income Tax Assessment Act, 1997.

(e) Directors' Liabilities

The entity is incorporated under the Corporations Act 2001 and is an entity limited by guarantee. If the entity is wound up, the constitution states that each member is required to contribute a maximum of \$10 each towards meeting any outstanding obligations of the entity.

(f) Events after the Balance Sheet Date

No events have occurred after the Balance Sheet Date which require adjustment to the financial statements.

| | | |
|---|------------------|------------------|
| 2. CASH & INVESTMENTS | FY22 (\$) | FY21 (\$) |
| Cash at Bank | 1,646,070 | 1,642,069 |
| | 1,646,070 | 1,642,069 |
| 3. RECEIVABLES - CURRENT | | |
| Debtors | 134,048 | 65,409 |
| Fuel Tax Credits | - | 800 |
| Bond – Lease | 33,423 | 20,313 |
| | 167,471 | 86,522 |
| 5. PROPERTY, PLANT AND EQUIPMENT | | |
| Motor Vehicles | 1,374,815 | 1,389,333 |
| Less: Accumulated Depreciation | (1,063,968) | (996,168) |
| Furniture and Office Equipment | 46,243 | 40,616 |
| Less: Accumulated Depreciation | (38,999) | (30,320) |
| | 318,091 | 403,461 |
| 6. OTHER ASSETS - NON CURRENT | | |
| Trademark | 5,310 | 5,310 |
| | 5,310 | 5,310 |
| 7. PAYABLES - CURRENT | | |
| Trade Creditors | 233,897 | 262,918 |
| HACC Non Rec Funding Prototype | - | 15,509 |
| Grants | 11,187 | 5,000 |
| NDIS Subsidy | - | 1,243 |
| Other Creditors & Accruals | 55,476 | 41,894 |
| GST Account | 14,231 | 5,339 |
| | 314,791 | 331,903 |
| 8. PROVISIONS - CURRENT | | |
| Provision for Annual Leave | 69,862 | 80,162 |
| Provision for Contingencies | 64,760 | 60,315 |
| | 134,622 | 140,477 |
| 9. PROVISIONS - NON CURRENT | | |
| Provision for Long Service Leave | 89,653 | 69,411 |
| | 89,653 | 69,411 |
| 10. RESERVES | | |
| Motor Vehicle Replacement Reserve | 597,076 | 597,076 |
| | 597,076 | 597,076 |



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